

The next set of Q&A as of 04.03.2010

1. Q: Annex I, section 13 Format and signing of proposals "The two copies of the Proposal shall be typed or written in indelible ink and shall be signed by the Offeror persons duly authorized" – Must Offeror sign all pages of both, original and the copy?

A: Yes, both.

2. Q. Annex I Technical Evaluation Criteria, Expertise of firm, section 1.1 "Reputation of Organization and Staff (Competence / Reliability)" - which supporting documents must be submitted to demonstrate this point? Ex: Statement on the status of participant in proceedings, statement of eligibility; Statement on the fact that the Offeror is not dealing with the cases referred to in Art. 180 and 181, Certificate on taxes and fees, general information, balance sheet? Other if so that would have those documents?

A: Ex.: Annual reports, Best Practices examples achieved by the Offeror published or signed by beneficiaries, etc.

3. Section 1.2 "Litigation and Arbitration history" - in what form: declaration; tax certificate, other documents if so what kind of documents and in what form?

A. Declaration on own responsibility

4. Q. Section 1.3 "General organization capability" – what this means, what documents are needed to prove this?

A. Description of the company organisation, management structure, staffing, placement, technological equipment, platforms, etc...

5. Q Section 1.5 "Quality assurance procedures, warranty" - ISO Certificates for Software? ISO certificates for hardware?

A. Certificates on Quality assurance procedures in the Company

6. Q Section 1.6 "Experience on Similar Program / Projects" - what supporting documents are required: copy file of the project contract, copy of acceptance and other documents if so which?

A.Ex.: List of Projects, Copy of Signed Acceptance Act, Recommendation letters signed by beneficiaries, etc...

7. Q Technical Proposal Evaluation, Personnel: CV Phare format?, What other supporting documents are required: diploma, letters of recommendation?

A: CV of personnel in EU format, Copy of certificates of involved personnel that prove staff competence, letters of recommendation.

8. Q Section 24 "Purchaser's right to vary requirements at time of Award: The Purchaser reserves the right at the time of award of contract to vary the quantity of services and goods specified in the RFP without any change in price or other terms and conditions - to what value of the contract (%)?

A: up to 25%

9. Q Also, one of my colleagues attended the meeting for clarification of February 25. From information received, we understood that it was going to be back on some of the requirements of the TOR so that they be as transparent to the candidate. Can You communicate if such decision has been taken and if the changes will be published?

We are interested in participating in the tender and need to know if there are any changes in the requirements of the TOR or regarding the deadline for submission of tender.

A: The information will be published on web-site not later than 5.03.2010